**Guidelines for Proposals for Retrospective Analysis of Canadian Cancer Trials Group (CCTG) Studies**

The Canadian Cancer Trials Group (CCTG) is a Canadian cooperative oncology group that runs clinical trials in cancer treatment, prevention and supportive care nationally and internationally.

All current, past, and future trials are listed on the CCTG website: <https://www.ctg.queensu.ca/public/clinical-trials> Members of the CCTG can propose retrospective analysis of studies, led by CCTG, which have been reported.

**Components of Proposal**

* Background/rationale for study
* Methods
  + Clinical trial and population of interest
  + Requested information/variables
  + Statistical plan

**Process**

* Proposals are submitted to the chair of the study for approval
* If any data needs to be collected through chart review, may need to be done through chart review in at CCTG in Kingston
* Queue for statistical analysis